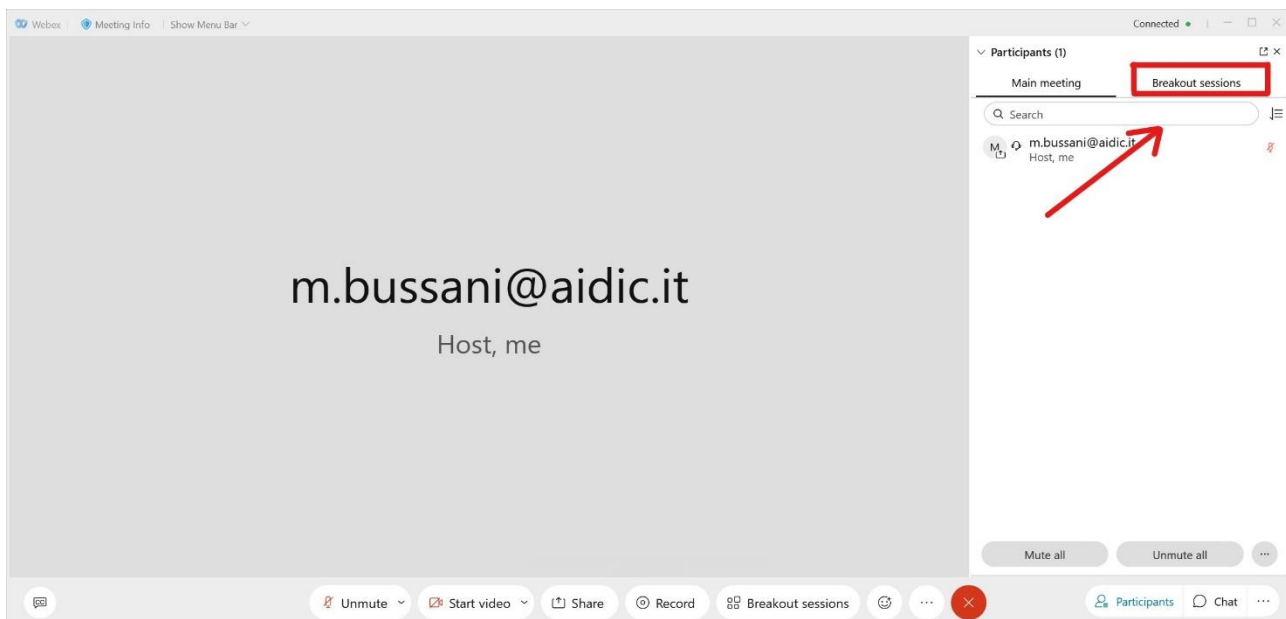


# Externals PhDFood Webex Guide

1. Download Webex software at <https://www.webex.com/downloads.html>
2. Install software, you can also access the meeting through the link provided using a modern browser like Google Chrome
3. Connect with the provided link
4. You'll find this similar meeting screen.



5. You'll be muted at the beginning of the Workshop but you can unmute yourself freely to participate to the meeting. During presentations all the microphones will be muted.
6. Plenary and main events are held in the main room, the one you access directly clicking on the link that will be provided.
7. To access the sub-rooms dedicated to **the Meeting**, you have to click on participants (as in the image before), or if you have a small screen on the corresponding icon. You will have this screen:



8. Now click on **Breakout Sessions** or **Sessioni interattive**, depending on the language used by the program



9. You will see a long list of all the rooms available. By clicking **join** you will reach the one you're supposed to by the program available on the website.

<https://www.phdfood.it/programme/>

**The link to the live meeting will be published on Workshop day at:**

**[www.aidic.it/phdfood](http://www.aidic.it/phdfood)**

You can write to the technical admin [m.bussani@aidic.it](mailto:m.bussani@aidic.it) for any problem accessing the meeting or call at 02 7060 8276.